

MICHIGAN SENATE
OFFICIAL VISITOR ACCESS REQUEST FORM
201 Townsend, Lansing, Michigan

Visitor Name

Affiliation/Agency

Home Address

City

State

Zip

Phone

Email

Height	Eye Color	Hair Color	Date of Birth

Payment Method:

Pay in person at ID Photo Processing & Pick Up

Pay by mail. Check forthcoming from _____

Individual or organization

Pay by interagency warrant

Contact Senate Finance at SenFinance@senate.michigan.gov with agency billing information.

Visitor Signature

Date

There is a \$20 fee for all access cards. Cards can be purchased with cash or check payable to the Michigan Senate. If a card is lost or stolen, a replacement card may be purchased for an additional fee.

IDs are not available for pick up until payment is received by the Senate Finance Department.

Please return form to Richard Cook, Deputy Sergeant-At-Arms, via email at rcook@senate.michigan.gov or fax to (517) 373-2238.

FOR OFFICE USE ONLY:

New Card

Replacement Card

Card #

Deposit Paid

Approval Signature

Date

Date Issued	Expiration Date